



الوكالة الدولية للطاقة الذرية
国际原子能机构
INTERNATIONAL ATOMIC ENERGY AGENCY
AGENCE INTERNATIONALE DE L'ÉNERGIE ATOMIQUE
МЕЖДУНАРОДНОЕ АГЕНТСТВО ПО АТОМНОЙ ЭНЕРГИИ
ORGANISMO INTERNACIONAL DE ENERGÍA ATÓMICA

WAGRAMER STRASSE 5, P.O. BOX 100, A-1400 VIENNA, AUSTRIA
TELEPHONE: (+43 1) 2600, FACSIMILE: (+43 1) 26007, TELEX: 112645, E-MAIL: Official.Mail@iaea.org, INTERNET: www.iaea.org

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L2-TM-25971.9

22826

2003-08-28

Sir,

I have the honour to inform you that the International Atomic Energy Agency (the Agency) in co-operation with the Energy Technology Data Exchange (ETDE) of the International Energy Agency plans to convene the **9th Joint INIS/ETDE Technical Committee Meeting from 13 to 14 October 2003, at its Headquarters in Vienna**. The meeting will be held in English only.

Participants from IAEA Member States that are also Member States of the ETDE plan to meet on the same premises for two days, i.e. 15-16 October 2003, to discuss questions of interest to ETDE members only.

This Joint Technical Committee will provide guidance and advice to the Secretariat on a number of important questions for the further development of the two related systems, INIS and ETDE. These questions arise from the implementation of recommendations made by the last Consultative Meeting of INIS Liaison Officers in March/April 2003, as well as during previous meetings of the INIS Liaison Officers and the ETDE Executive Committee. Among the topics for discussion are:

1. Subject analysis issues, including the implementation of a computer-assisted indexing system and supporting taxonomies, and the maintenance, translation, printing, distribution of and access to the Joint Thesaurus;
2. Input and bibliographic description issues, including the new XML-based Exchange format, coverage of conference proceedings and core journals;
3. Acquisition, processing and access to non-conventional literature and other electronic documents; and,
4. Continued development of shared tools.

In addition, the INIS Secretariat will use this opportunity to hold preliminary discussions with the INIS Members in attendance on the renewal of the INIS Membership Arrangements. The results of this meeting will assist in the development of proposals to be discussed by the full INIS Membership.

In view of the wide range and technical nature of the questions to be discussed, it is considered that not only participants with substantial practical experience in INIS operations, i.e. input preparation, provision of information services based on the output products, descriptive cataloguing,

Resident Representative of the United States of America to the International Atomic Energy Agency
Wagramerstrasse 17-19
1220 Vienna
Attn.: Ms. Margaret Kennett

subject control, but also participants with experience in network provision of information services could make a valuable contribution to the work of the Joint Technical Committee.

In view of your country's potential interest in the subject matter, your Government is invited to designate an expert to participate in this meeting.

In accordance with the established rules, Governments or other national authorities are expected to bear the travel and other costs of designated participants in the Joint Technical Committee.

If this is not possible, however, the Agency will consider, upon request, providing support to cover part of the expenses for the participation in the meeting of experts from Member States eligible to receive technical assistance under the Agency's Technical Co-operation Programme. This assistance would be offered upon specific request to one participant per country. Any application for such financial support should be made at the time of designation of the participant.

Please note that compensation is not payable by the Agency for any damage to or loss of the expert's personal property. However, for the period of his/her engagement with the Agency including travel between his/her residence and the duty station, the designated expert will be covered under the Agency's insurance policy for, inter alia, permanent total disability or death up to an amount of US \$100,000 and for medical expenses up to an amount of US \$10,000 in case of illness, injury or death attributable to his/her relationship with the Agency, subject to the terms of the insurance policy.

It would be appreciated if your Government's designation could reach the Agency at your earliest convenience. Additional information will be forwarded directly to the designated expert by Mr. Yves Turgeon of the Department of Nuclear Energy, to whom all further communications should be addressed. It would be helpful if you could, in your reply, include the complete address of your expert.

Accept, Sir, the assurances of my highest consideration.



V.M. Mourogov
Deputy Director General
Head of the Department of
Nuclear Energy

for DIRECTOR GENERAL